

## **CARLYLE DENTAL'S POLICY FOR INSURED PATIENTS**

- *All fees are payable at the time of service. Financing plans are available, but need to be arranged prior to the appointment date.*
- *Carlyle Dental will promptly file claims directly with your insurance company. Insurance benefits should be sent directly to our office. However, if you receive a benefit check from insurance, please contact our office to be certain there is no outstanding balance due on your account.*
- *We make every attempt to accurately predict how your insurance will pay each claim, but we rely entirely on information provided by your carrier, which is not a guarantee of payment.*
- *Despite what you may have been told, our practice is NOT participating "in network" with ANY insurance company. We will not adjust your account if your insurance pays less than we anticipated.*
- *Any balance remaining after your insurance pays is the responsibility of the patient, and should be paid in full immediately. If you are unable to pay in full when billed, please contact our office to make payment arrangements.*
- *Returned checks and unpaid balances requiring collection or legal action are subject to additional fees.*

*I HAVE READ CARLYLE DENTAL'S POLICY REGARDING INSURANCE REIMBURSEMENT AND PATIENT RESPONSIBILITY, AND UNDERSTAND THAT I WILL BE HELD LIABLE FOR ANY BALANCE REMAINING AFTER MY INSURANCE HAS PAID.*

---

Signature

---

Date